

# SCHOOL OF BUSINESS ADMINISTRATION

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## SCHOOL DIRECTOR

Joseph W. Kilpatrick, D.I.B.A., CM

## PART-TIME FACULTY

George A. Adams, B.B.A.  
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## INTRODUCTION

The academic program of the School of Business Administration leads to the Bachelor of Science and Bachelor of Arts degrees in Business Administration.

The School of Business Administration offers majors in Business Administration and Cross-Cultural Business Administration and five minors (Accounting, Business Administration, International Business, Management and Marketing).

Students pursuing a Business Administration major are encouraged to take a minor outside the School of Business Administration. Students pursuing this major may take additional courses within the School in lieu of a minor or open electives per employment and graduate school interests. Foreign language(s) for a Bachelor of Arts degree are highly recommended.

Students obtain a broad-based education that not only gives them business expertise, but also contributes to proficiency in communication and analytical skills needed for successful performance in today's economy. Our graduates leave with knowledge of the best current practices in business, skills that are essential in the market place, and positive attitudes that will help them move into leadership positions in their chosen careers. Taught from a biblical perspective integrating faith and practice, our courses equip graduates to become servant leaders with strong ethical and moral standards in commerce, industry, local churches, Christian ministries, mission agencies, schools, etc.

## PROCEDURE FOR ADMISSION

Students interested in the Business Administration major may apply for admission into the degree program after completing 12 semester hours in the college with a cumulative grade point average of 2.0. Students are encouraged to apply for admission early to receive appropriate academic counseling regarding prerequisite courses. A Declaration of Major form must be completed by the student and submitted to the advisor and school director.

## GRADUATION REQUIREMENTS (B.S. or B.A.)

1. Fulfillment of all the "General Requirements for Graduation" (see section on "Degree Requirements")
2. Satisfactory completion of 30 hours of Business Core Curriculum courses and 12 hours of Business Specialization courses with a minimum of "C-" in each course
3. A cumulative grade point average of 2.0 will be required for the total hours applied to the major
4. A minimum grade of "C-" for each course taken to fulfill requirements for a minor if the student elects to have a minor

## SCHOOL OF BUSINESS ADMINISTRATION'S MISSION STATEMENT

Recognizing that the future of our world will be profoundly influenced through young leaders with vision, talent, and passion, the SBA of TFC trains young people with these qualities to serve as professionals in ministry and business organizations with a distinctively Christian worldview.

## BUSINESS ADMINISTRATION MAJOR PURPOSE & OUTCOME GOALS

The School of Business Administration at TFC exists to train and equip future business leaders to serve in professional positions in ministry and business organizations.

The successful student will demonstrate:

1. Academic knowledge and intellectual competence in computers, economics, accounting, finance, management, marketing, and general business
2. Intellectual competence in the skills of communication, critical thinking, research, writing, quantitative methods, self-learning techniques, and presentation skills
3. Attitudes and worldviews of servant leadership, teamwork, entrepreneurship, good work ethics, positive attitudes, stewardship, and Kingdom building within business settings

## BUSINESS ADMINISTRATION MAJORS

The School of Business Administration offers a comprehensive major in Business Administration with interdisciplinary courses drawn from major business functions.

The Cross-Cultural Business Administration major is jointly sponsored, supervised, and promoted by the Schools of World Missions and Business Administration. The CCBA major is designed to prepare students with business and cross-cultural training for international, "tent-making," inner-city, missions administration, and non-profit organizations careers. Students must select membership and an advisor from either school per their employment and/or graduate school interests.

## BUSINESS ADMINISTRATION MINORS

A minor in the School of Business Administration is designed to offer students outside the SBA an opportunity to obtain business knowledge and skills for the purpose of enhancing their ministries. The knowledge gained in how to effectively handle money, people, projects, plans, and business resources will enable students to experience greater success in the administration and leadership of profit and nonprofit organizations and ministries. The following minors and course requirements are available:

### ACCOUNTING - 15 hours

ACC 213	Principles of Accounting I	3
ACC 223	Principles of Accounting II	3
ACC 313	Intermediate Accounting I	3
ACC 323	Intermediate Accounting II	3
ACC 373	Managerial Accounting	3

### BUSINESS ADMINISTRATION – 15 hours

ACC 213	Principles of Accounting I	3
BUS 113	Introduction to Business	3
BUS 343	Business Law	3
BUS 473	Business Finance	3
MAN 313	Principles of Management	3

### INTERNATIONAL BUSINESS - 15 hours

BUS 113	Introduction to Business	3
BUS 443	International Business	3
MAN 313	Principles of Management	3
MAN 453	International Management	3

*Choose one course from the following:*

ANT 203	Cultural Anthropology	3
BUS 303	Business for Nonprofit Organizations	3
COM 453X	Cross-Cultural Communication	3
MAN 413	Human Resource Management	3

(6 hours of modern foreign languages are recommended)

### MANAGEMENT - 15 hours

BUS 113	Introduction to Business	3
BUS 303	Business for Nonprofit Organizations	3
MAN 313	Principles of Management	3
MAN 383	Organizational Behavior & Development	3
MAN 413	Human Resource Management	3

### MARKETING – 15 hours

BUS 113	Introduction to Business	3
MKT 313	Principles of Marketing	3
MKT 323	Consumer Behavior	3
MKT 333	Advertising & Promotion	3
MKT 433	Marketing Research	3